



3(16) FIDUCIARY SERVICES	Plan Sponsor	JULY
Serve as the Legal Plan Administrator ¹	<input checked="" type="checkbox"/>	
Prepare and Sign the Plan Document and Amendments ²		<input checked="" type="checkbox"/>
Maintain Plan Records		<input checked="" type="checkbox"/>
Obtain Fidelity Bond		<input checked="" type="checkbox"/>
Oversee Plan Vendors / Approve Invoices ³		<input checked="" type="checkbox"/>
Oversee JULY / Financial Advisor	<input checked="" type="checkbox"/>	
Calculate / Track Plan Eligibility		<input checked="" type="checkbox"/>
Calculate Employer Contributions / Forfeitures		<input checked="" type="checkbox"/>
Integrate Payroll Provider / Monitor Timely Contributions		<input checked="" type="checkbox"/>
Prepare / Sign and Submit 5500 / All Tax Filing for the Plan		<input checked="" type="checkbox"/>
Manage / Approve Distributions and Loans		<input checked="" type="checkbox"/>
Prepare Annual Census File for Approval		<input checked="" type="checkbox"/>
Approve Annual Census File	<input checked="" type="checkbox"/>	
Hold Annual Plan Review	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Distribute Participant Materials / Notices ⁴	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

1 JULY is a delegated 3(16) Administrative Fiduciary.

2 The employer signs and adopts the initial plan. JULY signs subsequent amendments as needed or required.

3 Services include selection and monitoring of fidelity bond and automatic rollover providers.

4 Client must provide comprehensive participant email addresses.